



Glenthorne Community Primary School

Privacy Notice

This Privacy Policy informs you of our commitment to privacy and explains the ways that Glenthorne Community Primary School collects, uses and discloses your personal and non-personal information when you visit this Website. By visiting this site, you consent to the collection, use and disclosure of your personal information as described in this Privacy Policy.

Glenthorne Community Primary School reserves the right to modify the terms and conditions of this Privacy Policy at any time without notice, and such modifications shall be effective immediately upon posting of the modified Privacy Policy on this website. You agree to review this Privacy Policy periodically to be aware of such modifications and your continued use of the website following the posting of any modified terms shall be deemed your conclusive acceptance of the modified Privacy Policy. If you do not agree with any modifications posted by Glenthorne Community Primary School, your sole and exclusive remedy is to discontinue use of this website.

Collecting and Using Information

We will not collect personal information about you when you visit our website, unless you choose to directly provide such information when contacting us via email, by completing online forms, or posting to any website online interactive areas such as forums. We do not disclose any personal information, however obtained through this website, without explicit permission from the person to whom it relates.

We will use this personal information to process your request and, when applicable, respond to you. By contacting us in this manner, you consent to the collection and use of your personal information for the purpose of responding to your request.

We do store information collected from visitors for statistical monitoring purposes and to help us respond to comments made about the site.

This website reserves the right to use "cookies". Cookies are pieces of information that a website transfers to your computer's hard disk for record-keeping purposes and they can make the World Wide Web more useful by storing information about your preferences on a particular site. The use of Cookies is normal practice and many websites use them to provide useful features for their customers. If you prefer you can set your browser to refuse cookies. Please refer to your browser instructions or help screen to learn more about these functions.

We do not track individual use of this site.

Protecting Information

We strive to protect all personal information we receive online with appropriate safeguards and security measures. However, the Internet is not a secure medium and neither the privacy of your communications, nor that of visitors to this website, can be ensured. Accordingly, by visiting this website, you acknowledge and agree that Glenthorne Community Primary School does not guarantee the security of any information you transmit to us, and that you do so at your own risk.

Providing Access and Maintaining Accuracy

We will provide access to the personal information we collect and retain about you and use all reasonable efforts to maintain the accuracy of your personal information.

This privacy policy does not cover any links to third party sites.

Freedom of information for schools

One of the aims of the Freedom of Information Act 2000 (which is referred to as FOIA in the rest of this document) is that public authorities, including all maintained schools, should be clear and proactive about the information they will make public.

You can view *Glenthorne Community Primary School* publication scheme in the document linked below, which sets out:

- The classes of information which we publish or intend to publish;
- The manner in which the information will be published; and
- Whether the information is available free of charge or on payment.

This Policy was agreed by *Governors* on:

Chair of Gobs:
Date:

Headteacher:
Date: